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ANNUAL REPORT

of the

JOHN DE LA HOWE SCHOOL

to the

GENERAL ASSEMBLY

of

SOUTH CAROLINA

1982-83

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Printed Under the Direction of the
State Budget and Control Board

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September 1, 1983

Honorable Richard W. Riley
Governor
State of South Carolina
Post Office Box 11450
Columbia, South Carolina 29211

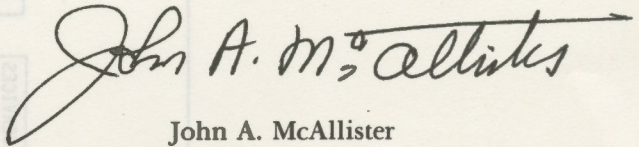
Dear Governor Riley:

Please find attached the 1982-83 Annual Report of John de la Howe School. This report was prepared by the administrative staff and approved by the Board of Trustees. As was true with most State agencies, John de la Howe School was affected by the 1982-83 economic crisis. The Board of Trustees and administration are to be commended for their excellent management of the available resources to ensure that the quality of care at John de la Howe School was maintained.

The members of the Board of Trustees have faithfully given of their time in providing leadership to the Agency. The Board will miss the advice of Dr. Hugh W. McClure, III, whose term expired, but welcomes the appointment of Mr. Lloyd Hendricks.

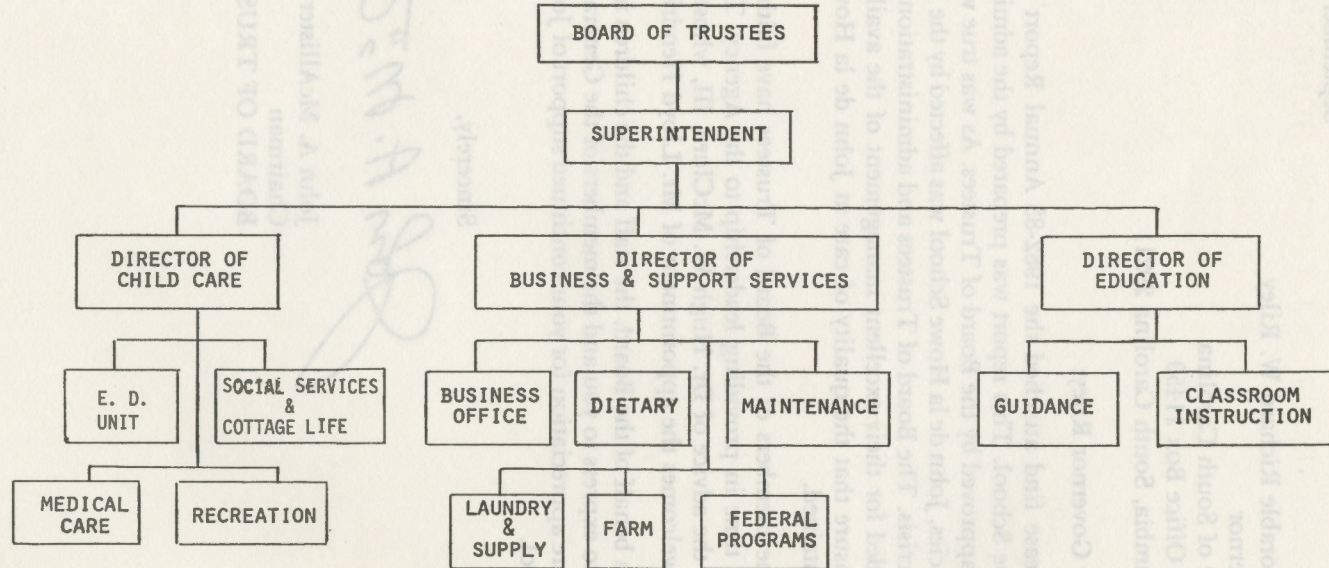
On behalf of the Board, the staff and the children in care, I would like to express to you and the members of the General Assembly my sincere appreciation for your continued support of John de la Howe School.

Sincerely,

A handwritten signature in dark ink, reading "John A. McAllister". The signature is fluid and cursive, with a long horizontal stroke extending from the end of the name.

John A. McAllister
Chairman
BOARD OF TRUSTEES

**JOHN DE LA HOWE
(ORGANIZATIONAL CHART)**



STATUTORY AUTHORITY FOR JOHN DE LA HOWE SCHOOL

(Section 59-49-10 through 59-49-150)

Code of Law 59-49-10. Establishment of John de la Howe School. There is hereby established under the provisions of this chapter an institution to be known as the John de la Howe School.

HISTORY: 1962 Code 22-501; 1952 Code 22-501; 1942 Code 5480; 1932 Code 5676; Civ.C. '22§ 2757; 1918 (30) 803; 1937 (40) 216.

Code of Law 59-5-140. South Carolina Opportunity School, John de la Howe School and South Carolina School for the Deaf and Blind required to meet State standards prescribed by the S.C. Department of Education.

Code of Law 43-130. Documents Filed.

John de la Howe School shall meet standards prescribed by the State Department of Education in the Defined Minimum Program.

BOARD OF TRUSTEES

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George H. Young, Jr. ..	Director of Business and Support Services
John T. McGrath, III	Director of Education
David F. Cole	Director of Child Care
Gregory R. Bullard	Supervisor of Social Services and Cottage Life
Donald D. Satterfield	Supervisor of Activities
Ann H. Johnson, R.N.	Head Nurse

HISTORICAL STATEMENT

John de la Howe School is a group child care agency for school-age children and young people who need placement as a result of some individual, family or community problem. The School was established in 1797 according to the will of Dr. John de la Howe, a Frenchman, who settled near New Bordeaux with the French Huguenots in November 1764. The School, named Lethe Agricultural Seminary, was to care for and educate 12 poor boys and 12 poor girls of Abbeville County whose parents had resided at least six years in the County. Dr. de la Howe received his idea of a manual training school from the April 1787 issue of "The Columbia Magazine" published in London.

John de la Howe School is the oldest State institution in South Carolina and the second oldest in the Carolinas. It has been recognized as the oldest manual training foundation in America. It is located 8 miles northwest of McCormick on State Highway 81. De la Howe property consists of 1,476 acres of land — 1,000 of which are to remain in forests. About 100 acres of forest surround the tomb of Dr. de la Howe, and this area has been named by the Society of American Foresters for their Natural Areas Program. The National Park Service has listed it as a Registered Natural Landmark. The School is listed in the "National Register of Historic Places."

Dr. de la Howe specified that the Agricultural Society of South Carolina carry out the provisions of his will. This was done with many problems being encountered over the years. Finally, in 1918, the State of South Carolina assumed control, and children were accepted for placement from all parts of the State. The School is now in McCormick County, which was formed in 1916 from parts of Abbeville, Greenwood and Edgefield Counties.

The School was originally located at the homesite of Dr. de la Howe. It was moved in the 1800's in the vicinity of the present campus entrance and, in 1918, to the present campus. At this time, a large stone building was begun to house offices, school, sleeping quarters, as well as kitchen and dining hall. This building was destroyed by fire in November 1937. The present administration building and nine cottages were constructed in 1938 and 1939. Since this time, many modern facilities have been added, including three cottages, a cafeteria, a school and activities building, and an infirmary.

Presently, children and young people are referred to John de la Howe School by public and private agencies and families, with over 150 receiving residential services each year. To meet the needs of those in placement, a structured program, supervised by caring, dedicated staff, has been designed.

DEPARTMENT REPORTS

ADMINISTRATION

John C. Shiflet, Jr., Superintendent and Treasurer

The John de la Howe School Board of Trustees is appointed by the Governor with Senate confirmation. During this reporting period, the Rev. Hugh W. McClure, III, from Columbia, South Carolina, completed his five-year term as a Board member. Dr. McClure served faithfully and consistently demonstrated his leadership ability. The minutes of the July 1983 meeting reflect the Board's appreciation for Dr. McClure's service. Appointed to serve in Dr. McClure's place was Mr. Lloyd Hendricks, also from Columbia. This was an especially appropriate appointment in that Mr. Hendricks served as principal of the John de la Howe campus school from 1932 until 1941. The Board of Trustees and administration welcome Mr. Hendricks and look forward to his years of service.

The Superintendent and Treasurer of John de la Howe School is elected by the Board of Trustees. He is responsible for selecting and supervising the staff, ensuring compliance with Board and State policies, management of all school property and facilities, and the planning, implementation, and supervision of the various programs which are designed to meet the needs of the children and families from South Carolina, who are referred to John de la Howe School for services. The Superintendent has one full-time secretary, Mrs. Jean D. Able, who provides valuable assistance.

Due to the 1982-83 budget cutbacks, the cottage for emotionally disturbed adolescent males did not reach its full staff or programmatic potential. The program did, however, become operational in January 1983. A total of eight young men were served, with varying degrees of success. Much planning has taken place during the summer, and the program's potential looks promising for the 1983-84 year. Over fifty applications have been received prior to the beginning of the 1983-84 school year for this program alone.

As reported in more detail in a later section, an organizational change in the child care department was experimented with during 1982-83. The social workers having supervisory responsibilities over cottage units has proven to be successful and will be fully implemented during the coming year.

A highlight of the 1982-83 year was the bi-annual alumni day held in July 1982. Over four hundred alumni, including family members,

gathered on the Campus and enjoyed a day of activities with the de la Howe children.

The entire de la Howe family was saddened in May 1983 due to the death of Mrs. Nora Pryse Branch. Mrs. Branch, widow of the late Rev. J.B. Branch, superintendent of John de la Howe School from 1919 until 1931, died at the age of 102. She was buried near the tomb of Dr. de la Howe. Rev. Branch and J.B. Branch, Jr., who was killed in World War II, are also buried in this location. This sad, yet historic occasion, brought together many friends, former students and staff of John de la Howe School.

The Board of Trustees and Administration wish to acknowledge the dedicated service of five employees who retired during this reporting period: Mrs. Inez Harrell of Lincolnton, Georgia; Mrs. Evelyn Maddox of McCormick; Mrs. Irene B. Prescott of Ft. Lauderdale, Florida; Mrs. Mae I. Francisco of Tamasee, S.C., youth counselors; and Mr. Robert W. Edmunds of McCormick, maintenance mechanic. The loyalty of these individuals will be missed. We wish for them a long and happy retirement.

CHILD CARE SERVICES

David F. Cole, Director

The Department of Child Care Services has as its objective to ensure the optimum service delivery to the children who are in placement at John de la Howe School. The Department of Child Care Services consists of four service areas: Social Services/Cottage Life, Recreational and Health Services, and the Program for Emotionally Disturbed Adolescent Boys.

The importance of self-discipline is stressed to the children. Programmatically speaking, the mastering of responsible behavior leads to the opportunity for participating in a wider range of privileges. The monitoring of this is accomplished by the Privilege/Responsibility (PR) Program which consists of Levels I, II, III, IV, with Level IV being the most responsible level. Movement through the PR Program by a child is discussed in the cottage group.

Cottage groups serve as a major aspect of the total program. Supervised group meetings provide for a meaningful time of interchange between children. The learning to share about oneself in the "group" is an important step in learning to trust others and accept both positive and negative criticisms. The cohesiveness of the group generally determines the success of a cottage.

An organized change during 1982-83 has combined the Social Service Area with that of the Cottage Life Area. The decision to combine these areas was made in order to provide the best possible care and services to the children at John de la Howe School. Administrative responsibility was placed with the Supervisor of Social Services. The new area will be referred to as "Children's Services" and will also encompass the Health Service Area.

Recreation/Activities Area has provided excellent opportunities for the children placed at John de la Howe School. The Recreation/Activities Area is scheduled to become an important addition to the Educational Services Area in 1983-84.

The area of Child Care has been subdivided into Special Services Area and Children's Services Area to become effective for the 1983-84 year. This is an important reorganizational decision which will allow us to better serve the children of South Carolina who come to John de la Howe School.

A program serving eight to ten emotionally disturbed adolescent boys was implemented in January, 1983. A great deal has been learned

by our experience with this program thus far. Continuous program evaluation has helped the staff to direct the program into and through changes necessary to ensure a quality program. Serious discussion has been ongoing concerning the inclusion of the Program for Emotionally Disturbed Adolescent Boys in a new area dealing with Special Services (i.e., special education, counselling, testing, etc.).

PROGRAM FOR EMOTIONALLY DISTURBED ADOLESCENTS — Charles G. Taylor, Coordinator

In January, 1983, John de la Howe School's Program for Emotionally Disturbed Adolescents began operation. Eight students were initially placed. Four were in legal custody of the Department of Social Services, the other four were private placements, two of whom had the assistance of the Department of Social Services, one with the assistance of the Department of Youth Services and one with the assistance of the S.C. Protection and Advocacy System for the Handicapped, Inc. The counties of Aiken, Horry, Pickens, Greenville, Greenwood, Newberry, Saluda and Calhoun were represented. The boys ranged in age from thirteen to seventeen years.

At the end of the school year, the program was reviewed and some operating procedures changed. The program moved from one of a self-contained nature to one following the basic structure of John de la Howe School which has proven successful through many years. The primary difference in the operation of this program and the regular campus is the higher concentration and educational level of the staff. At present, the program staff consists of one psychologist, one special education teacher, one psychiatrist on a consultative basis and four youth counselors. The staffing pattern is arranged so that at least two staff are on duty at all times.

The program, thus far, has been found to be successful in working with emotionally disturbed adolescents and further success is anticipated in the years to come.

SOCIAL SERVICES AND COTTAGE LIFE — Gregory R. Bullard, Supervisor —

The social services and cottage life areas were reorganized into one area. This move was an attempt to subdivide the cottage life department into units that were more manageable and more responsive to the needs of children and the child care staff. The new structure is as follows:

Gregory R. Bullard, Supervisor

Sally M. Gettys Unit Coordinator			Clarence E. Harrell, III Unit Coordinator			Trent Cason Unit Coordinator			Keith E. Murray Unit Coordinator/Chaplain	
Ctg.	Ctg.	Ctg.	Ctg.	Ctg.	Ctg.	Ctg.	Ctg.	Ctg.	Ctg.	Ctg.
1	2	3	1	2	3	1	2	3	1	2
Chaplain Duties										

In addition to their new duties as unit coordinators, the social work staff continued to be responsible for the process of admissions and placement, as well as goal-directed counseling, family counseling, planning for home and holiday visits, career planning, referrals to other agencies, and preparation for Children's Foster Care Review Board hearings.

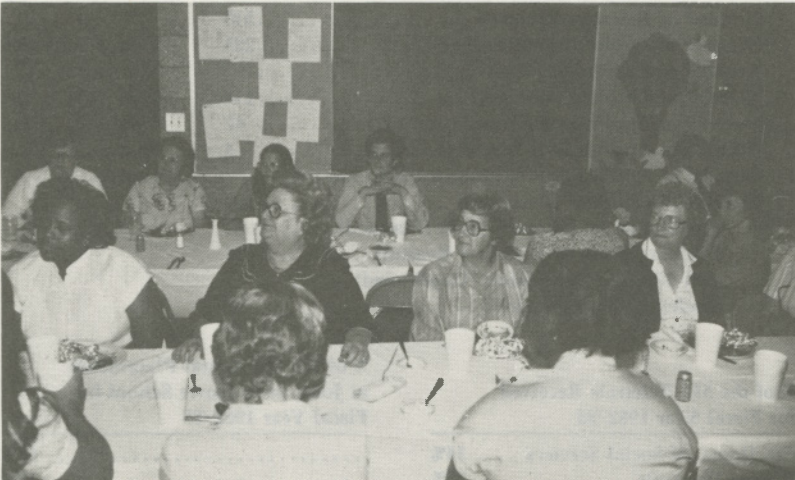
The following statistics are from the period of July 1, 1982 to June 30, 1983.

Number of Referrals Received	515	
Number of Applications Received	225	Fam.....205
Number of Exploratory Visits	164	
Number of Children Admitted	118	Fam.....104
Number of Applications Terminated by Inst.	47	Fam..... 45
Number of Applications Withdrawn	4	Fam..... 4
Number of Applications Withdrawn Fol. Exp.	7	Fam..... 7
Number of Children Discharged	107	
Withdrawn by Parent/Guard. (Planned)	84	
Discharged for Disciplinary Reasons	14	
Left Without Permission (Unplanned)	7	
Students Who Graduated	2	
% of the 515 Referrals Received for Fiscal Year 1982/83	% of the 118 Actual Placements at John de la Howe School for Fiscal Year 1982/83	
Co. Depts. of Social Services	34%	52%
Private Referrals	35%	13%
Depts. of Youth Services	15%	31%
Other (schools, etc.)	8%	2%
State Hospital/Mental Health ...	8%	2%

*The above figures are based on an
average daily attendance for fiscal
year 1982/83 of 127 students.

During the past year, Ms. Sally Gettys, unit coordinator, Mrs. Stella Hare and Mrs. Nancy Oglesby, youth counselors, attended a week-long training seminar entitled "Special Issues in Group Home Foster

Parenting", sponsored by The Villages, Inc. in Topeka, Kansas. Mr. Bullard attended the "Train the Trainers of the Basic Course for Residential Child Care Workers" workshop in Chapel Hill, North Carolina. This workshop was offered by Group Child Care Consultant Services, a division of the School of Social Work at the University of North Carolina. Mr. and Mrs. Dennis Erskine, youth counselors, attended the Southeastern Group Child Care Association meeting in March. Two in-service training sessions were held in conjunction with the staff of Connie Maxwell Children's Home. Ms. Bena Peek of the Greenwood Intra-Family Project led these two sessions on the subject of sexually abused children. One of these sessions was held at John de la Howe and one at Connie Maxwell. Additionally, a third in-service program was offered in May on the topic of institutional adoption. Mrs. Caroline Burry of the Children's Bureau was the presenter for this program, and it was held on the de la Howe campus.



Child care staff participate in workshop on institutional adoptions.

Our chaplain/unit coordinator is responsible for the spiritual needs of the campus (students, staff, and their families), as well as social work in two cottages.

This past year was highlighted by several spiritually-enrichening special events, in addition to daily spiritual counseling and normal Sunday morning Sunday School and worship services.

In the fall, members of the "Sure Thing" youth group spent a

weekend in Columbia with their friends of the "Peterson Pipers", a youth group from Peterson Presbyterian Church. The chaplain led the congregation of the church in Sunday morning worship service. In May, "Sure Thing" members helped plan a two-day spiritual retreat at Hickory Knob State Resort Park, with a guest lecturer leading discussions on the theme: "Dating, Sex, Marriage: The Good News". It was an outstanding success.

Other noteworthy events included the second annual candlelight Christmas Service and a wide variety of thought-provoking spiritual films.

Our chaplain was personally able to reap professional and spiritual benefit from several pastoral and social work seminars, including the outstanding five-day Pastors' Conference at Furman University July 4 - 8.

The chaplain's membership and chairing of the McCormick County Ministerial Association proved to be a source of year-long fellowship with fellow pastors from several denominations in the County.

RECREATION — Donald D. Satterfield, Supervisor of Activities —

The purpose of the recreation and activities program can best be achieved through a program primarily focused upon participation by the child. Our goal is total involvement by all children placed in our care. Purposeful activities give the child a diversion from his daily routines and the program is developed to provide activities to meet the growth needs of each child — physical, mental, emotional, spiritual and social.

The Activities Supervisor and one assistant plan and teach the physical education classes for all students in grades one through nine. In these classes, children are taught the skill of playing and competing in most sports, such as, basketball, flag football, volleyball, softball, gymnastics, track and field, etc. An annual field day is held in May with all students competing in track and field events.

An extensive recreation and activities program is planned and supervised in the afternoons and at night. It is during these hours that much stress is placed on team competition in a variety of sports and games. These games take place in the following areas: Gymnasium, activities center, tennis court, playground and playing fields. In addition, the activities center is open each afternoon for students to visit the canteen, play billiards, air hockey, fooseball,

table tennis and other table games. Time is made available for students to sit in groups and listen to music or watch television. Our program places much emphasis on weekend recreation as this is a time when all students are available.

We have a very successful basketball program with our teams competing with area schools and churches. This is one of the highlights of the year in creating school spirit. Our school hosted its second annual invitational tournament at the end of the season with our boys winning first place.

An excellent Girl Scout and Cub Scout program is implemented with Erskine College Student Christian Association volunteers helping. Meetings are held weekly along with field trips and camping trips throughout the year. This year, there were 16 girls in the Girl Scouts and 22 boys in the Cub Scouts.

One of our more important summer activities is our swimming program. Using our oncampus swimming pool, all children are taught swimming and diving skills. This summer, 85% of the children on campus passed a rigorous swimming test.

Another important summer activity is our canoeing program. Students participate in this part of the program in the backwaters of Clark Hill Reservoir, Long Cane Creek and Little River. Water safety is taught to all students. The school's Quailwood Park on Little River and the beautiful Parsons Mountain picnic area and lake provide our students with opportunities for cookouts, picnics, hiking, swimming, camping and fishing.

A highlight of our summer program is the visit of the Peterson's Pipers from the Peterson Presbyterian Church in Columbia, South Carolina. The group, along with their leader, Mrs. Virginia Stewart, provide an excellent day camp-vacation Bible School program. This program is enjoyed immensely by all students.

We plan many special events throughout the year. Some of the events are Valentine's Day parties, Easter egg hunts, Independence Day activities (including participation in the McCormick Gold Rush Days festival) and many Christmas parties, provided by local church and civic groups.

Our children were entertained with five dances during the school year. The dances were provided by local bands at little or no charge. Our annual Halloween carnival is another special event in which students and staff share a very enjoyable activity.

Many off-campus events are planned on a regular basis. Some of the events are: Movies, skating, plays (regular trips to Greenwood Community Theatre at no charge), concerts, fairs, circuses, horse shows and sporting events. Most of the events are provided free or at greatly reduced rates. Also, special programs are brought to the campus throughout the year. Lander College and Erskine College frequently invite our students to attend events on their campus.

As in the past, our students were treated several times this year to cotton candy, snow cones and candy apples. Again, we would like to express our sincere appreciation to Mr. Ben Sligh from Greenwood, South Carolina, for the use of his equipment.

Another event that is enjoyed by all students and staff is our annual "Family Day" (Staff-Student Picnic). Students and staff compete in many fun games and activities and enjoy a delicious meal together.

As a part of our program, the Supervisor of Activities supervises a barber shop and personal grooming room. We have three hair stylists from Greenwood, South Carolina, come regularly to cut and style all children's hair.



Boys basketball team proudly displays championship trophy.

MEDICAL CARE — Ann H. Johnson, R.N., Head Nurse —

The E.F. Gettys Infirmary, a sixteen-bed facility, provides twenty-four-hour-a-day, seven-days-a-week medical services. Two registered nurses share the responsibilities of this demanding schedule.

The infirmary receives school telephone calls after office hours, on weekends and holidays. Approximately 8,339 calls were recorded this year.

Medication and first-aid treatment are administered in the infirmary. During the three sick calls held each day, students made a total of 7,729 visits to the infirmary. Seventy-two students were admitted to the infirmary due to illness for one or more days, with a total of 211 days of nursing care. Nineteen students were given neutral environment with a total of 52 days confinement to the infirmary. Two hundred sixty-three services were rendered to staff members and fifty-one immunizations were given to students and staff.

Physicians, dental and other health-related services not provided on campus are arranged by appointment in the community. The T.B. nurse with the McCormick County Health Department examined one student for a follow-up, yearly visit with a chest x-ray which was negative for any disease. MEGALS Family Practice in McCormick saw a total of 118 students, with Dr. Richardson seeing 96 students and reading 4 throat cultures, and Dr. Gilbert seeing 7 students with 11 follow-up visits. MEGALS Dental Practice (Drs. Sappington, Howard and Floyd) in McCormick, saw 30 children with 64 follow-up visits. They gave the following treatments: 37 fillings, 15 extractions, 6 root canals, 10 x-rays, 4 fluoride treatments and 1 crown. Dr. John Sowell, Oral Surgeon in Greenwood, performed oral surgery for 1 student with 1 follow-up visit; Dr. Phillip McClary, orthodontist in Greenwood, examined 3 students with 12 follow-up visits; 4 students were treated by their orthodontists on home visits with 9 follow-up visits.

Six students visited Beckman Mental Health Center in Greenwood, with 13 follow-up visits, and ten students visited Beckman Center in McCormick for 85 counseling sessions.

Eye and ear treatments were provided as follows: Dr. E.W. Tucker, Greenwood, examined 11 students' eyes and prescribed glasses for 6 of them. He also treated 2 students for infected eyes, and performed 7 comprehensive hearing tests. Dr. Jeff Rockwell, Optometrist in McCormick, examined 3 students' eyes and prescribed glasses for 2 of them. Dr. Norman Richardson in McCormick treated 3 students with infected eyes and 2 students for infected ears. Dr. Richard Carter in Greenwood treated 2 students with hearing loss with 3 follow-up visits. Two students had corrective surgery for severe hearing loss. Dr. Burdette in Greenwood, performed 2 eye examinations and fitted 1 with new glasses. Dr. Lawson Lewis, Jr. performed 1 eye examina-

tion and prescribed glasses. One student had an eye examination at Pearle Vision and was fitted with new glasses.

St. Nicholas Speech and Hearing Center in Greenwood provided the following services; 16 students had comprehensive hearing tests at Greenwood, 55 were screened for speech and hearing problems, 13 were enrolled in speech therapy; 90 students were served through the monthly stimulation classes and 1 student was scheduled for ½-hour speech therapy once weekly at the Center in Greenwood during the summer.

Western Carolina Orthopedic Association examined 4 students with 14 follow-up visits.

Students were treated by special doctors as follows:

Dr. George Rosenberg examined 1 student with a compound fractured foot, with 3 follow-up visits;

Dr. Arnold Mulkey, urologist, examined 1 student for kidney stones with one follow-up visit. This same student was hospitalized in Spartanburg by Dr. Evans, urologist, for kidney stones with 1 follow-up visit;

Dr. A. Daniel Valini at William S. Hall Institute examined 1 student with follow-up visits every 3 months;

Dr. Parham, gynecologist, examined 1 student with 1 follow-up visit;

Dr. Moore, gynecologist, examined 1 student;

Dr. Hugh McCord, Jr., psychiatrist in Anderson, examined 1 student with 2 follow-up visits;

The Family Practice in Greenwood examined 1 student;

Dr. Young in Hampton examined 1 student.

Emergency care is provided through the emergency rooms in Abbeville and Greenwood. Self Memorial Hospital in Greenwood treated and released 2 students at their emergency room, while 3 students were admitted to Self with 6 days of care and 2 students had outpatient x-rays performed. Abbeville County Memorial Hospital Emergency Room treated and released 7 students. One student was admitted to Spartanburg General Hospital for 3 days of care.

Three workshops at Self Memorial Hospital and Connie Maxwell Home for Children, both in Greenwood, were attended by the nursing staff.

EDUCATION

J.T. McGrath, III, Director of Education

At the L.S. Brice School on campus, we continue to make progress with our ninth grade since it was included in the on-campus school. Drop-outs and failures continue to decrease. As in the 1981-82 school year, we had enough younger students to have a first, second, and third grades. These grades were combined, with a total of ten served in these three grades.

The school staff consisted of seven academic teachers, a music teacher, an art teacher, a remedial math teacher, a remedial reading, an emotionally handicapped resource teacher, a home-making teacher, a prevocational teacher, a half-time guidance counselor, three teacher aides, one secretary, one assistant librarian and one custodian. The campus supervisor of activities is a certified physical education teacher and teaches the physical education classes and helps with the health and safety program.

Our curriculum is varied to meet the needs of individual students because many of our students have had trouble adjusting to the classroom environment in their previous schools. The guidance counselor works closely with these students to help them become oriented and adjusted to the classroom environment on campus.

The half-time guidance counselor's duties include supervising the testing program. In this capacity, he works closely with the classroom, remedial reading, and remedial math teachers to insure that each student received suitable instruction for his or her level of academic achievement. He worked with grades two through nine during the school day and grades ten through twelve in the afternoon. High school students were given vocational counseling and special help where needed. Several group counseling sessions were conducted during the school year. These sessions consisted of vocational counseling and testing, self-concept, accepting responsibility, substance abuse, and values clarification. The guidance counselor counseled with 98 students on campus and 14 students attending McCormick High School. Because some students need more than one counseling session, the guidance counselor held a total of 175 individual counseling sessions.

With continued Federal funding by Title I, a remedial reading and a remedial math teacher were employed for the school year. The remedial reading teacher worked with a total of 29 students from grades four through nine who qualified to participate in the Title I

reading program. Of these 29 students, 10 were in the remedial reading program for the entire school year. Progress ranged from 1.1 months to a gain of 1.9 years. The remedial math teacher worked with a total of 36 students from grades four through nine who qualified to participate in the Title I remedial math program. Of these 36 students, 18 were in the remedial math program for the entire school year. Progress ranged from .7 months to a gain of 2.0 years.

A regular music program was provided for grades one through six. Music was offered to grades seven through nine on the elective basis. Chorus was offered to grades seven through nine on an elective basis. Several musical programs were presented to the student body and staff during the school year.

An arts and crafts program was provided for grades two through six on a regular basis and as an elective for grades seven through nine. Approximately 140 students participated in this program during the year, giving them the opportunity to be creative in painting, drawing, ceramics, collage, sculpture, macrame, and leather work. The program was further strengthened by the use of the Crafts Truck from the South Carolina Commission of the Arts. The truck spent a month on the campus in the spring with instruction being given in silk screening and pottery.

Other opportunities are provided for students to develop responsibility, self-confidence, and good self-concept. These opportunities are offered in our prevocational courses and work programs. The prevocational program consists of general shop, homemaking, and agriculture. Work training is provided by the work programs on the farm, in the cafeteria, laundry, and campus clean-up program. The school principal is responsible for making work assignments and consulting with work supervisors concerning each student's performance.

The school library is staffed by a certified librarian who spends one-half time in the library and an assistant librarian who spends full time. During the school year, the teacher-librarian or the assistant librarian keeps the library open from 7:45 a.m. until 5:00 p.m. During the summer months, the library is open from 8:30 a.m. until 5:00 p.m. under the supervision of the assistant librarian. Reading programs and story hour will be conducted for students on campus during the summer for entertainment and to improve their reading skills.

During the year we were able to obtain 7 cassette player/recorders, two sets of (8 each) headphone listening stations, and two Dukane

Cassettes A.V. Matic with covers through Chapter I program. The children as a group were able to enjoy filmstrips and cassettes which are on hand.

Movies on loan from the State Library are shown every week. This will be continued during the summer months to students on campus.

During National Library Week, helium filled balloons (with names and addresses attached) were released by students in grades 1-6, hoping for a response from those persons finding them.

At the end of this school year we have 5360 volumes, 561 filmstrips, 416 recordings, 404 cassettes. The library received 32 periodicals and five newspapers. The average circulation is 208 per month. There are 442 volumes in the reference collection. We received the State Library Book Collection Improvement Program Grant for institutional libraries. In accordance with the rules set forth in the BCIP Grant, the amount of institutional funds was not reduced due to the receipt of said grant funds. This grant provides for the improvement of library services to the residents of the institution and supplies additional funds needed to expand and maintain the collection in good physical condition.

Besides the 147 students served by the L.S. Brice School on campus, we had 36 students served by the McCormick High School. We had three seniors during the school year. Two graduated in May and one will graduate in August, 1983. Two of these seniors will enter college and one is planning to enter a technical school. Our high school students participated in various activities at McCormick High School.



Director of Education J.T. McGrath, III, and a group of John de la Howe Campus school students who received academic awards at the annual Honors Night ceremony.

BUSINESS AND SUPPORT SERVICES

George H. Young, Jr., Director of Business and Support Services

Composing the foundation of the Support Services division, the Business Department consists of a Director, federal coordinator, two accounting clerks, a payroll clerk and a secretary. The department is responsible for all the financial and personnel affairs, procurement and distribution of equipment and supplies of the agency. The department handles all the accounting and bookkeeping functions and works through the Comptroller General's, State Treasurer's and State Auditor's Offices to insure proper financial guidelines are followed. The department implements the rules and policies regarding the State Insurance Program, State Personnel Program, State Retirement and other employee benefits. During the year we assigned some duties in the personnel area to Ms. Alfredia Boyd which she will handle along with the federal programs. The agency received monies from the State Appropriations, Federal funds — ESE, LSCA, CETA and USDA and Duke Endowment. Children's funds received through Social Security, Veteran's Administration, families, individuals and charitable donations are accounted for separately. The Agency books are audited each year by the State Auditor's Office.

A brief financial statement of our operating account is in the back of this report. These are unaudited figures.

FEDERAL PROGRAMS — Alfredia Boyd, Coordinator —

During fiscal year 1982-83, federal funds were received by the Agency through Chapter I and Chapter II of the Education Consolidation Improvement Act (ECIA); Office of the Governor, Division of Employment and Training; the U.S. Department of Agriculture; and the S.C. State Library. The Chapter I budget for the year totaled \$84,227. Chapter I funds provided compensatory educational programs to our most disadvantaged students in grades 4-9 in the form of a remedial reading program, a remedial math program and some social services. Project funds paid the full salaries of one remedial reading teacher, one remedial math teacher, two teachers aides, one social worker aide and five percent of the time of a coordinator and supplies.

The ECIA programs have been a valuable part of our total program. Through the use of these funds, our most disadvantaged students have not only overcome many handicaps in reading and math, but have shown great improvement in social adjustment and self-concept.

The Chapter II grant was \$1,505 and was used to purchase instructional material and equipment and school library resources.

Funds through the Comprehensive Employment and Training Act, totaling \$27,518, were received from the Office of the Governor, Division of Employment and Training, under Title IV, Governor's Special State-wide Youth Services Project. This year's program was divided into two cycles during the school year and a summer program. The first cycle of the program consisted of the career employment experience component in which twelve students participated. The second cycle of the program consisted of the work experience component in which an additional twelve students participated. Twelve of the twenty-four students were brought back to the campus for the summer to work in various areas, with another twelve students participating in a new classroom training program, a Basic Electricity Course. During the course, taught by Mr. Charlie Willis, students learned basic housewiring and installation of lights and switches, giving them "hands-on" experience that can be used as a basic structure in the study of electricity or for use in daily living.

Students who participated in regular and summer work experience activities, as well as career employment experiences, were exposed on a rotation basis to occupations such as farming, food preparation and management, maintenance of building and grounds, laundry services, nursing, clerical work, library science and cottage counselor aide, providing for them the opportunity to learn varied skills that are used in careers or everyday living. Students may work up to 10 hours per week during the school year and 25 hours per week during the summer months. Earnings are used for school expenses, clothes, personal items or for savings accounts. All participants in the program also receive counseling related to their worksites and personal career choice. They are exposed to these areas through the use of pre-employment training, use of films, booklets, and presentations by professionals working in the field. A total of 40 students have been served through CETA program activities.

John de la Howe School participates in the U.S. Department of Agriculture's National School Lunch and Breakfast Program. A monthly reimbursement is received for meals served in our school food service program. Commodities are also received from the USDA.

The grant from the S.C. State Library under the Book Collection Improvement totaled \$1,590. This grant was used for the improvement of library services to the students John de la Howe School by providing additional books and library resources.

Federal programs have played a significant role in providing additional services to the children of John de la Howe School.

PLANT MAINTENANCE — John Myers, Supervisor —

The physical plant of John de la Howe School consists of over forty buildings and is situated on 1,476 acres. Under the coordination of John Myers, our facilities were maintained by the maintenance personnel of Harold McConnell, Tony McKee and Robert Edmunds. On June 30, 1983 Robert Edmunds retired from State service after many years at John de la Howe School.

Because of our rural setting, the campus actually functions as a small community, which requires many varied services. The primary responsibilities of this department are: (1) maintenance of campus waterlines and plumbing; (2) operation of a wastewater treatment plant; (3) maintenance of the campus electrical system which involves replacing damaged switches and receptacles, installation of new circuits, maintaining high voltage lines, including our fire protection system; (4) painting and woodwork on all campus buildings; (5) maintaining furnaces in all campus buildings; and (6) general maintenance on buildings and equipment as required.

DIETARY — Mrs. Irene H. Torchia, Dietitian —

The agency runs a central cafeteria on campus which provides three meals daily twelve months a year to all our children. Young people in our care learn to cook and serve meals, to care and clean equipment, as well as ordering food and planning menus.

The dietitian, assisted by Mrs. Myrtice Anthony, Mrs. Mary Alice Lomax, and Mrs. Lora Hagood, as well as the children, prepares the food and vegetables for cooking and serving. This year, we had a bountiful crop of vegetables from the campus garden. The cafeteria staff worked long hours getting the vegetables canned, frozen and preserved, which we will enjoy this winter.

Six cottages are self-contained and prepare their own breakfast and supper meals. Cafeteria personnel prepare food orders for those cottages. Buying is handled by the dietitian.

Food is prepared for many special occasions also, including banquets, picnics, parties, that give the children an opportunity to learn to function in various types of social situations.

John de la Howe School participates in the National Lunch Program and Breakfast Program and receives commodities from the

USDA. The dietary staff receives training in food services and is required to keep various records and reports. The most important aspect of the Dietary Program is teaching children the importance of providing balanced nutritional meals.

FARM OPERATION — Ralph C. Moore, Farm Manager —

The farm operation was busy all year with several projects from which the agency will benefit many years from now. The timber program was revitalized with the planting of 67,000 improved loblolly pine trees. Through the help of the State Forestry Commission, S.C. Soil and Water Conservation Commission, the land use plan for hay land, pastureland, garden land and timberland was implemented.

With the timberland planted, the farm staff and students continued building fences in the new pasture and replacing old fencing. The cattle herd is expanding each year and our plentiful hay production should ensure proper feeding for the winter months.

The campus garden was very productive this year. With the use of irrigation equipment and better planning, we were able to harvest, process and store more vegetables than ever before.

We continue to train our students in methods of caring for animals and to teach them the proper way to plant a garden, grow and harvest vegetables, etc. The farm boys and girls and CETA boys and girls are responsible for the upkeep of the lawns, shrubbery and trees on the campus. The campus grounds, forest and pastures were well kept.



Farm Manager Ralph C. Moore and three John de la Howe School students "show off" cabbages grown in the campus garden as a part of the work program.

LAUNDRY AND SUPPLY ROOM — Mrs. Dorothy Hamrick, Supervisor —

With the help of the students, one adult and a part-time staff member, the campus laundry operates four days each week. Boys' cottages send laundry twice each week and the girls' only once. Bed linen is sent once a week, while bedspreads are done once a month. The blankets are also done in the campus laundry.

The students are taught to operate the washers, pressers, etc. They also learn to fold clothing and bed linen and pack them in the proper baskets for delivery to each cottage, infirmery and cafeteria.

The supply room is open all day on Wednesday and other days after laundry hours. Supplies for all cottages, cafeteria and infirmery are issued by requisition from the houseparents, including shoes, clothing, etc. for the students. Inventory records are kept in the supply room files.

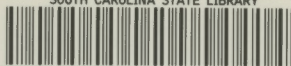
JOHN DE LA HOWE SCHOOL

FINANCIAL STATEMENT 1982-83

Operation Fund — 1982-83

I. Administration	Personal Service	50,296
	Other Operating Expenses	600
II. Education	Personal Services	273,615
	Other Operating Expenses	13,233
III. Child Care Services		
A. Cottage Life	Personal Services	186,234
	Other Operating Expenses	18,354
B. Social Services	Personal Services	95,584
	Other Operating Expenses	3,296
C. Recreation	Personal Services	27,325
	Other Operating Expenses	2,636
D. Medical Care	Personal Services	30,841
	Other Operating Expenses	12,864
IV. Business and Support Services		
A. Business		
Department	Personal Services	91,618
	Other Operating Expenses	7,117
B. Farm Operations	Personal Services	32,592
	Other Operating Expenses	18,194
C. Plant		
Maintenance	Personal Services	58,123
	Other Operating Expenses	289,649
D. Dietary	Personal Services	41,706
	Other Operating Expenses	97,198
E. Laundry &		
Supply Room	Personal Services	16,524
	Other Operating Expenses	7,905
V. Emotionally Disturbed		
Children	Personal Services	58,904
	Other Operating Expenses	33,997
VI. State Employer Contributions		180,093
	TOTAL EXPENDITURES	1,648,498

SOUTH CAROLINA STATE LIBRARY



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